

Applicant's Name _____ Date _____

Preliminary Maintenance Interview

1. How did you hear about us? _____
2. What type of position are you looking for? FT or PT
3. What days are you available to work? _____
4. Can you live on site? Y N
5. What size apartment would you need? _____
For how many persons? _____
Do you have any pets? _____
What kind & size _____
6. Why do you want to work for RTM and in property management?

7. What maintenance and customer service skills do you have?

8. Experience in this field? If not, do you know what's required?

9. Can you provide your own tools to perform maintenance duties?

10. Salary requirements? _____
11. Do you have a valid state issued DL? Y N
12. Do you have a Social Security Card? Y N
13. Do you have reliable transportation? Y N
14. Do you have Insurance to drive? Y N
15. If you are offered a position when could you start? _____
16. What date could you be available for a personal interview? _____

Thank you for considering RTM as a potential employer! We will review all the information of all applicants, possible interviews will then be scheduled for the most qualified applicants.